

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
June 21, 2022**

These are the minutes of the Regular Board Meeting held on June 21, 2022. The meeting was called to order at 6:06 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk

Stuart Bailey	Kennedy Northrup	Ella Fadale	Erin Hassall
Katelyn Marasco	Paige Northrup	Mary Fadale	Jack Hassall
Karen McAllister	Brian Northrup	Gary Boff	Cooper Hassall
Stacey Wescott	Arlene Northrup	Chris Arnold	Braydon Hassall
Bren Leicht	Rick Wood	Corrine Weinbeck	Alexis Hassall
Peter Leicht	Michelle Wood	Leah Weinbeck	Gil Cooper
Bryce Tyndell	Richard Wood	Peter Rightmyer	Cathy Hassall
Mary Tyndell	Billy Wood	Cheryl Rightmyer	Gavin Stuhler
Adrian Tyndell	Jim Falvey	Jacob Rightmyer	Amy Stoker
Jeff Grego	Angie Falvey	Diana Fisher	Andy Stoker
Mary Grego	Jacob Falvey	Nathaniel Fisher	Alex Stoker
Nathan Grego	Christina Dubois	KhaVy Sangasy	Cosi Shen
Tammy Bonisteel	Dan Dubois	KhaNy Sangasy	Jay Shen
Scott Bonisteel	Desilets Dubuois	Somnuck Sangasy	Jake Daly
Sam Bonisteel	Jeremy Fadale	Tuyeflon Sangasy	
Liam Northrup	Sheri Fadale	Kelly Keenan	

Excused:

Jill Reichhart, Treasurer and Finance Director

ORDER OF THE AGENDA

Mr. Legault moved, seconded by Mr. Turbeville, the Board of Education approved the order of the agenda. The motion carried 7-0.

MINUTES

Mr. Turbeville moved, seconded by Mr. Lewis, the Board of Education approved the June 7, 2022 Regular Board Meeting minutes. The motion carried 7-0.

BOARD PRESENTATIONS

Mr. Haggren presented highlights from the Athletics Department for 2021-22 and recognized students for their achievements.

Sean Bruno, Superintendent; Darrin Winkley, Assistant Superintendent for Business; and Stuart Baily, LaBella Associates DPC provided a Solar Study Update.

COMMUNICATION – PUBLIC COMMENT

- Chris Arnold, BTA President thanked the Board for considering the BTA Contract and for their investment in the community and schools. He also congratulated Kelly Keenan.

BOARD REPORTS

- None

1. New Business

None

2. Policy Development

Mr. Lewis moved, seconded by Ms. Robertson, the Board approved the second reading of 2.1 2022-23 District Code of Conduct. The motion carried 7-0.

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Dr. Kluth thanked Randall Yu for his work on the Code of Conduct. She also thanked building administrators and teachers involved in state testing and all they did to prepare students. The state is coming out with options for students who don't pass the Regents' exams.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- None
- 3.3 Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion Carried 7-0.
- 3.3.1 On May 11, 12, 13, 17, 19, 20, 24, 25, 26, 27, 31, June 1, 3, 6, 7, 8, 9, and 15, 2022, the District Committee on Special Education reviewed the following students and made recommendations for placement.
- 3.3.2 On April 26, May 4, 12, 13, 16, 25, June 2, 3, and 8, 2022, the District Subcommittee on Special Education reviewed the following students and made recommendations for placement.
- 3.3.3 On April 8, 12, May 3, 17, 19, 20, 24, 26, 27, and 31, 2022, the Committee on Preschool Special Education reviewed the following students and made recommendations for placement.
- 3.3.4 On April 27, May 3, 11, 13, 17, and 19, 2022, the Ginther Subcommittee on Special Education reviewed the following students and made recommendations for placement.
- 3.3.5 On May 12, 13, 17, 19, 20, 29, and June 13, 2022, the Barclay Subcommittee on Special Education reviewed the following students and made recommendations for placement.
- 3.3.6 On May 5, 13, 16, 17, 19, and 20, 2022, the Hill Subcommittee on Special Education reviewed the following students and made recommendations for placement.
- 3.3.7 On May 3, 4, 5, 9, 11, 13, 16, 24, and 25, 2022, the Oliver Subcommittee on Special Education reviewed the following students and made recommendations for placement.
- 3.3.8 On May 4, 5, 6, 11, 12, 17, 18, 19, 20, 25, 26, 27, 31, June 1, 2, 3, and 7, 2022, the High School Subcommittee on Special Education reviewed the following students and made recommendations for placement.

4. Personnel

Mr. Howlett moved, seconded by Ms. Robertson, the Board approved Personnel items 4.1-4.13. The motion carried 7-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Rachel Hume, to be appointed as a School Counselor at Barclay School effective August 31, 2022. Provisional certificate as a school counselor. Probationary period August 31, 2022 through August 30, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for

tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$40,800.

- 4.1.2 Kelly Keenan, to be appointed as the Ginther School Assistant Principal effective August 12, 2022. Pending certificate of internship as a school building leader, permanent certificates in reading and special education K-12. Probationary period August 12, 2022 through August 11, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$84,500 (prorated \$74,787).
- 4.1.3 Heather Brosman, to be appointed as a part time (0.5 FTE) Art Teacher at Oliver Middle School effective August 31, 2022. Professional certificate in visual arts. Annual salary \$ 54,834 (prorated \$27,417)
- 4.1.4 Steven Zaccardo, to be appointed as a Special Education Teacher at the High School effective August 31, 2022. Internship certificate in math grades 7-12. Probationary period August 31, 2022 through August 30, 2025. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$39,400.

4.2 Resignations

- 4.2.1 Lauren Raines, Special Education Teacher at Hill School, to resign effective June 30, 2022.
- 4.2.2 Kelly Keenan, Instructional Coach at Ginther School, to resign effective August 11, 2022 pending approval as the Ginther School Assistant Principal.

4.3 Substitutes

- 4.3.1 Scott Dauphin
- 4.3.2 Heather Brosman, Contracted Building Substitute (.5/day at \$130/day)

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

4.6.1 – 4.6.15 Department Chairs

	Name	Building	Extra Duty	Amount
4.6.1	Patricia Arnold	High	District Wide AIS (shared w/3 other staff members)	\$848.50
4.6.2	Mary Warth	High	District Wide Chair Art	\$3,393.00
4.6.3	Suzanne Sodoma	High	H.S Department Chair-Business	\$3,393.00
4.6.4	Elizabeth Groot	High	H.S Department Chair-Counseling	\$3,393.00
4.6.5	Ariel Dickinson	High	H.S Department Chair- ELA (Shared with Siragusa)	\$1,696.50
4.6.6	Dawn Siragusa	High	H.S. Department Chair ELA (Shared with Dickinson)	\$1,696.50
4.6.7	Jacquelynn Merida	High	H.S Department Chair-LOTE	\$3,393.00
4.6.8	Heather Dennis	High	District Wide Chair- Health	\$3,393.00
4.6.9	Kathleen Jaccarino	High	District Wide Chair- Library	\$3,393.00
4.6.10	Justin Geist	High	H. S Department Chair-Math	\$3,393.00

4.6.11	Victoria Valente	High	HS Department Chair-Music	\$3,393.00
4.6.12	Joe Setek	High	H.S Department Chair- PE	\$3,393.00
4.6.13	Steven Reiss	High	H.S Department Chair-Science	\$3,393.00
4.6.14	Scott Hopsicker	High	H.S Department Chair-Social Studies	\$3,393.00
4.6.15	Gordon Dibattisto	High	H.S Department Chair-Technology	\$3,393.00

CLASSIFIED**4.7 Appointments**

- 4.7.1 Stephen Blank, to be appointed as a probationary Cleaner at Barclay School effective retroactive to June 13, 2022. Rate is set at \$15.40 per hour. Probationary period begins on June 13, 2022 and ends on September 12, 2022.
- 4.7.2 Jaclyn Stalter, to be appointed as a provisional Benefits Specialist (12 Months, Exempt) in the Human Resources Office effective June 27, 2022. Rate is set at \$23.00 per hour. Probationary period is to be determined.
- 4.7.3 Brian Harris, to be appointed as a provisional Network Technician at the High School effective July 1, 2022. Rate is set at \$23.50 per hour. Probationary period is to be determined.
- 4.7.4 Vu Nguyen, to be appointed as a provisional Network Technician at Ginther School effective July 1, 2022. Rate is set at \$23.50 per hour. Probationary period is to be determined.
- 4.7.5 Lisa Proctor, to be appointed as a probationary School District Tax Collector in the Business Office, effective July 1, 2022. Rate is set at \$25.00 per hour. Probationary period begins on July 1, 2022 and ends on September 30, 2022.
- 4.7.6 Eric Specksgoor, to be appointed as a probationary Bus Driver in the Transportation Department, effective 6/22/22. Rate is set at \$20 per hour. Probationary period begins on 6/22/22 and ends on 6/21/23.

4.8 Resignations

- 4.8.1 Stephen Blank, Bus Driver, Transportation Department, resigning effective June 12, 2022, pending board approval to the position of Cleaner.
- 4.8.2 Jaclyn Stalter, Office Clerk III, Food Service Department, resigning effective June 26, 2022, pending board approval to the position of Benefits Specialist.
- 4.8.3 Brian Harris, Microcomputer Maintenance Technician, High School, resigning effective June 30, 2022, pending board approval to the position of Network Technician.
- 4.8.4 Vu Nguyen, Microcomputer Maintenance Technician, Ginther School, resigning effective June 30, 2022, pending board approval to the position of Network Technician.
- 4.8.5 Lisa Proctor, Office Account Clerk, Business Office, resigning effective June 30, 2022, pending board approval to the position of School District Tax Collector.
- 4.8.6 Crystal Morici, Food Service Helper, High School, resigning effective June 14, 2022.
- 4.8.7 Cheryl Fishbaugh, Cleaner, Hill School, resigning for the purpose of retirement effective July 31, 2022.

4.9 Substitutes

- 4.9.1 Crystal Morici, Food Service Helper
- 4.9.2 Cheryl Fishbaugh, Cleaner
- 4.9.3 Olivia Petronio, Summer Cleaner
- 4.9.4 Carol O'Connell, Bus Attendant
- 4.9.5 Desilets Dubois, Student Cleaner
- 4.9.6 Maggie Schultz, Summer Cleaner
- 4.9.7 Terance King, Bus Driver (retroactive to June 7, 2022)
- 4.9.8 Thomas Bruno, Student Cleaner
- 4.9.9 Javier Benzan, Student Cleaner
- 4.9.10 Hannah Christiansen, Summer Cleaner

4.9.11 David Granby, Bus Attendant (training for CDL)

4.10 Volunteers

- 4.10.1 Erica Burns
- 4.10.2 Mandy Crumb
- 4.10.3 Erica Gurak
- 4.10.4 Jamie McCormick
- 4.10.5 Nicole Napoleon
- 4.10.6 Allison Parry-Gurak
- 4.10.7 Melanie Reisman
- 4.10.8 Katherine Schaeffer
- 4.10.9 Jay Wassinger
- 4.10.10 Gisella Young

4.11 College Participants

None

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Increase the School District Tax Collector position from part-time (.6 FTE) to full-time (1.0 FTE), effective July 1, 2022.
- 4.13.2 – 4.13.10 The following staff have been appointed as Teacher Aides for the K-6 Summer School (at their current regular hourly rate) from July 18, 2022 through August 11, 2022.
 - 4.13.2 Lisa Kennedy
 - 4.13.3 Angela Abram
 - 4.13.4 Beth Hoyt
 - 4.13.5 Jennifer Setter
 - 4.13.6 Tamara Evans
 - 4.13.7 Tanya Grugnale
 - 4.13.8 Kristina Dodd
 - 4.13.9 BonnieLou Haymon
 - 4.13.10 Jennifer Staskiewicz
- 4.13.11 – 4.13.14 The following staff have been appointed as Substitute Teacher Aides for the K-6 Summer School (at their current regular hourly rate) from July 18, 2022 through August 11, 2022.
 - 4.13.11 Catherine Metz
 - 4.13.12 Jennifer Sawyer
 - 4.13.13 Timothy McGlen
 - 4.13.14 Lindsay Pajek

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - None
- 5.2 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education accept the generous donation from the BEST Foundation of \$1,632.40 to support funds for the *Gingerbread on the Loose* book to be distributed to Ginther School Students. The motion carried 7-0.
- 5.3 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board accept the generous donation from the BEST Foundation of \$2,000 to support funds for the Jeffrey Brown Scholarship. The motion carried 7-0.
- 5.4 Mr. Howlett moved, seconded by Mr. Legault, RESOLVED, that the Board of Education approve the successful bidders, as listed, to furnish the Physical Education Bid for the 2022-23 school year, for the total amount of expenditure of \$3,580.36.
WHEREAS, the Physical Education Bid for 2022-2023 was opened on May 12, 2022 at 2:00 p.m. The bid was advertised in the Daily Record and Rochester Business Journal and four (4) companies responded. Following are the successful bidders for the 2022-2023 school year.

Purchases for the Physical Education Equipment and Supplies will also be made from the BOCES Cooperative Bid.

Vendor	Amount
Gopher Sport	480.81
Pyramid School Products	207.95
US Games	2,891.60
TOTAL	\$ 3,580.36

The motion carried 7-0.

- 5.5 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the successful bidders, as listed, to furnish the Interscholastic Athletic Bid for the 2022-23 school year, for the total amount of expenditure of \$11,269.92.

WHEREAS, the Interscholastic Athletic Bid for 2022-2023 was opened on May 12, 2022 at 2:00 p.m. The bid was advertised in the Daily Record and Rochester Business Journal and five (5) companies responded. Following are the successful bidders for the 2022-2023 school year. Purchases for the Interscholastic Athletic Equipment and Supplies will also be made from the BOCES Cooperative Bid.

Vendor	Amount
BSN Sports, LLC	2,784.16
Laux Sporting Goods	414.86
MFAC, LLC (M-F Athletic)	3,080.00
Pyramid School Products	1,366.40
Riddell	3,624.50
TOTAL	\$ 11,269.92

The motion carried 7-0.

- 5.6 Mr. Howlett moved, seconded by Mr. Legault, RESOLVED, that the Board of Education approve the funding of the Employee Retirement Contribution Reserve up to an additional \$2,000,000, the Workers Compensation Reserve Fund up to an additional \$500,000, the Teacher Retirement Reserve up to an additional \$500,000, the 2021 Building Capital Reserve Fund up to an additional \$4,783,848 from undesignated, unappropriated fund balance from the 2021-2022 fiscal year. The motion carried 7-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley is working on the 2022-23 Insurance renewal, which will be in place before July 1.
- 6.2 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education hereby authorizes the District Clerk to dispose of the above equipment and to remove reference of these items from the inventory.

WHEREAS, the District wishes to remove the following equipment from inventory and dispose of:

Qty 3 - Lawn Mowers

Qty 1 – Tractor 4WD

Qty 1 – Cat Loader

Qty 3 – Sno-Pushers

Qty 1 – Drill Press

Qty 2 – Spotlights

Qty 2 – Ellipticals

Qty 20 – Various custodial equipment (scrubbers, carpet machines, etc.) Qty 2 – Coffee Percolators

Qty 3 – Various grounds equipment (plow, salter, etc.)

The motion carried 7-0.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources

- None

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno shared commencement updates for Frontier Field. He also shared an update on the new Data Dashboard that will be in place for next school year. The dashboard will include trend data analysis to show performance over time in different areas as well as an early warning system to help support students who are struggling academically.

8.2 Mr. Howlett moved, seconded by Mr. Lewis, the Board approved the successor agreement for the Brockport Teachers' Association Bargaining Unit – July 1, 2022 through June 30, 2026. The motion carried 7-0.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- Ms. Howlett thanked those for donating and attending the scholarship dinner.
- Mr. Lewis stated he is looking forward to graduation.
- Ms. Robertson shared a bittersweet congratulations to retirees as we are losing a lot of years of experience.
- Ms. Carbone shared it was a great evening honoring our retirees at the reception prior to the Board meeting.

13. Executive Session

13.1 Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned the regular meeting at 7:45 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; and for the specific purpose of collective negotiations pursuant to Article 14 of the Civil Service Law. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Legault, the Board entered into executive session at 8:02 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned executive session and entered into regular session at 10:11 p.m. The motion carried 7-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 10:11 p.m. The motion carried 7-0.

Prepared by:



Debra S. Moyer, District Clerk

7-13-22

Date